Medical Device Division <u>Renewal and/or Change Application Form for</u> <u>Listed Local Manufacturers</u>

To: Medical Device Division (Fax No: 3157 1286) (Attn: Secretary, LMLAB)

 Reference No: LMAN_____
 Listing No: LM_____

Please complete the following table and return it to Medical Device Division with copies of updated documents, e.g. a valid business registration certificate, Quality Management System (ISO 13485) Certificate (if applicable) and the latest list of medical devices manufactured and to be manufactured by you.

Item	Description	Check the appropriate box, if there is any change/ update	Details (Use separate sheet if necessary)
1(a)	Name of Local Manufacturer (in English)		
1(b)	Name of Local Manufacturer (in Chinese)		
2	Address in HK		
3	Business Registration Certificate (Cert No.		
4	Contact information:		
	- Management Representative's/ Deputy		
	Management Representative's name		
	and position		
	- Telephone		
	- Fax		
	- Email		
	- Mobile no. (after office hours)		
	- Website		
5	Quality Management System certificate		
	(e.g. ISO13485)		
6	Listed scope of manufacture		
	(this must not exceed the scope of		
	certification stated in the Quality		
	Management System certificate)		
7	List of medical devices manufactured and		
	to be manufactured		

8	Documented Procedures on:				
	- Complaint handing				
	- Reportable adverse events in HK				
	- Recalls				
9	Others (please specify, e.g., manufacturing				
	sites):				
Signature:					
(Name)					
	(Position)				
	(Date)		Company chop)		