## Medical Device Division

## Renewal and/or Change Application Form for

Listed Local Manufacturers

To: $\quad$ Medical Device Division (Fax No: 3157 1286)
(Attn: Secretary, LMLAB)

Reference No: LMAN $\qquad$ Listing No: LM $\qquad$

Please complete the following table and return it to Medical Device Division with copies of updated documents, e.g. a valid business registration certificate, Quality Management System (ISO 13485) Certificate (if applicable) and the latest list of medical devices manufactured and to be manufactured by you.

| Item | Description | Check appropria if there is change/ u | Details (Use separate sheet if necessary) |
| :---: | :---: | :---: | :---: |
| 1(a) | Name of Local Manufacturer (in English) |  |  |
| 1(b) | Name of Local Manufacturer (in Chinese) |  |  |
| 2 | Address in HK |  |  |
| 3 | Business Registration Certificate (Cert No. $\qquad$ | $\square$ |  |
| 4 | Contact information: <br> - Management Representative's/ Deputy <br> Management Representative's name <br> and position <br> - Telephone <br> - Fax <br> - Email <br> - Mobile no. (after office hours) <br> - Website |  |  |
| 5 | Quality Management System certificate (e.g. ISO13485) |  |  |
| 6 | Listed scope of manufacture (this must not exceed the scope of certification stated in the Quality Management System certificate) | $\square$ |  |
| 7 | List of medical devices manufactured and to be manufactured | $\square$ |  |


|  | 8 | Documented Procedures on: <br> - Complaint handing <br> - Reportable adverse events in HK <br> - Recalls | $\square$ |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 9 | Others (please specify, e.g., manufacturing sites): |  |  |
| Signature: |  |  |  |  |
| (Name) |  |  |  |  |
| (Position) |  |  |  |  |
|  |  | (Date) |  | (Company chop) |

